



Recommendation Form

This section to be completed by the applicant (please print)

*Please give this form to your recommender and have the recommender **directly** return the completed form to the Graduate Business Programs Office via email (*choiwo1@udmercy.edu).*

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Name of applicant

.....
Date of birth (MM/DD)

.....
Name and title of recommender

.....
Relationship of recommender to applicant

.....
From

.....
To

I recognize the confidential nature of this document and

I waive my right to access.

I do not waive my right to access.

.....
Signature of applicant

.....
Date

This section to be completed by the recommender

This applicant is seeking admission to the MBA program at the University of Detroit Mercy. To assess the appropriateness of this choice for the individual, we would appreciate your candid opinion regarding the qualifications listed below. If there is any item for which you have little or no evidence, please indicate. Also, if you wish to supplement the recommendation with additional comments, attach an extra page. However, please complete this form.

1. Please indicate your evaluation of the applicant by checking the appropriate rating.

Outstanding Above Average Average Below Average No Chance to Observe

Problem Solving

(is able to define the problem; uses critical thinking; is flexible and objective; is imaginative and reflective)

Communication Skills

(writes clearly; presents ideas in an organized fashion; articulates ideas effectively in spoken form; listens)

Ethics/Values

(is willing to examine the impact of personal and professional choices; demonstrates beliefs concerning what is morally right and proper as opposed to what is simply correct or effective; is aware of social, political, and economic inequalities and their effects)

Motivation

(demonstrates initiative; works hard; assumes responsibility; is goal driven demonstrates; empathy, patience, respect, caring, and sense of humor)enthusiastic

Commitment

(identifies with, is involved in, and enjoys membership in the organization) is willing and able to tolerate ambiguity; maintains appropriate boundaries; is self-motivated

Community Service

(volunteers to benefit the community and/or its institutions; practices responsible citizenship)

2. What are the applicant’s strengths as you see them?

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3. What are the applicant’s limitations as you see them?

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4. Other comments:

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5. Check one: I strongly recommend the applicant for admission. I recommend the applicant for admission with some reservation.
 I recommend the applicant for admission. I do not recommend the applicant for admission.

| | | |
|--------------------------|------------------|-------|
| | | |
| Signature of Recommender | Date | |
| | | |
| Name of Recommender | Title | Phone |
| | | |
| Institution | Email Address | |
| | | |
| Address | City, State, Zip | |

Thank you for submitting this recommendation.

Please make a photocopy for your records and return the completed form *directly* to the Graduate Business Programs Office via email.

By Email: choiwo1@udmercy.edu